

Skelton Primary School

Headteacher: Mrs Michaela Carney



Hope Learning
Trust York

Wednesday 15th July 2020

Information for parents on the wider opening of school in September

Dear Parents/Carers,

I hope that this letter finds you and your families safe and well. We are now working through plans for the wider opening of school from September. To do this, we need to make a few adjustments to the start and of the school day to ensure that we do not have too many adults on site at once. There will also be adjustments within the school day to ensure that the children are kept safe.

Below I have summarised the main points that you will need to know prior to September. Our full risk assessment will be available on the school website, if you require further information.

Key information:

- Anyone displaying symptoms of COVID-19, must not enter the school site. Everyone must be ready and prepared to book a test if they have symptoms and to share the results of the test with school. You will also need to be prepared to provide details of people that you have been in contact with, if you or your family display symptoms.
- We have increased our cleaning capacity to ensure that surfaces, handles and other priority spaces are regularly sanitised throughout the day.
- Children will be placed into 'bubbles' and allocated constant adults that will work solely within these groups.
- Children should bring the bare minimum onto the premises each day e.g. packed lunch, named water bottle (containing water please), PE kit, book bag.
- **One parent** to drop off and pick up per family.
- School attendance is compulsory with all children expected to return.
- Parents will not be able to enter the school building.
- Parents must socially distance from each other on school site.

Pick up and drop off routine

In order to minimise the number of people on the school site, drop off and pick up will be limited to strict staggered time frames. We are encouraging families to limit drop off and pick up to **one** adult where possible in order to avoid large groups of people from congregating. Please be aware that you will not be able to hold lengthy conversations with staff at the start or end of the school day. If you want to contact your child's class teacher please send them a message through class dojo, we will get back to you as soon as we can.

Year Group:	Drop off and pick up arrangements:
Bubble 1 Ducklings (Nursery) Robins (Reception) Woodpeckers (Year 1/2)	Please arrive at school between 8.45am and 9am. The main pedestrian gate will be open. Please enter through this gate and stand outside your child's classroom door. The teacher will come and collect the children from you. Please collect the children from the same place between 3.00pm – 3.15pm or 11.45am (Nursery morning session only).
Bubble 2 Owls (Y3/4) Kingfishers (Y5/6)	Please arrive at school between 8.45am and 9am. The main pedestrian gate will be open. Please enter through this gate and stand outside your child's classroom door. The teacher will come and collect the children from you. Please collect the children from the same place between 3pm – 3.15pm. Year 5 and 6 are allowed to walk home on their own. If you would like your child to walk home on their own please contact Miss Chaplin in the school office for a permission form.
We are looking forward to welcoming all children back on Wednesday 9 th September.	

PPE

Wearing a face covering or face mask in schools is not recommended. Rather, there should be effective social distancing measures in place. Children wearing face masks may inadvertently increase the risk of transmission as they need to be handled in very specific ways that they are unlikely to manage effectively.

School Office

Please only enter the school office in an emergency situation. Staff will always be available and we will ensure all queries are answered as soon as possible. Children must not be collected outside of the agreed times unless for emergency appointments.

The school office opening hours are:

Monday: 8am – 4pm

Tuesday: 8am – 3.30pm

Wednesday: 8am – 4pm

Thursday: 8am – 4pm

Friday: 8am – 4pm

Breakfast and After School Club

This will resume from the start of the new school year. Booking is available by phoning the School Office. Children will be mixing with friends from other year groups within the clubs.

Breakfast Club:

- 7.45am – 8.45am
- Breakfast served at 8.15am with a range of cereal, toast and fruit on offer.
- £5 per morning

After school club:

- End of the school day – 5.30pm
- Snack is offered at 4.10pm with beans on toast, noodles and soup or similar on offer.
- £10 per session.

Coronavirus – DfE Guidance & Control Measures

School life will feel a little bit more like normal in September. The essential measures that we will be taking are set out below and are taken from the national guidance from the DfE:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible

We are looking forward to having all the children back in September and hope that parents will be reassured by the measures that we have put in place. As ever, if you have any further queries then please do get in touch.

Yours sincerely

Mrs Carney