

## Acceptable Use Agreement: STUDENTS

Class \_\_\_\_\_

Year \_\_\_\_\_

### Pupil Acceptable Use Agreement

- I will only use ICT in school for School purposes.
- I will only use my own school email address when emailing.
- I will only open email attachments from people I know, or who my teacher has approved.
- I will not tell other people my passwords for the Learning Platform, school network or for other learning websites.
- I will only open/delete my own files.
- I will make sure that all ICT related contact with other children and adults is appropriate and polite.
- I will not deliberately look for, save or send anything that could offend others.
- If I accidentally find anything inappropriate on the internet I will tell my teacher immediately.
- I will not give out my personal details such as my name, phone number, home address or school.
- I will be responsible for my behaviour when using ICT in school or at home because I know that these rules are to keep me safe.
- I know that my use of ICT can be checked and that my parent or carer contacted if a member of staff is concerned about my safety.
- I will not use a mobile phone or other personal ICT device except where it has been specially allowed by the **Headteacher/Principal** or a teacher.

Signature Pupil \_\_\_\_\_

Signature Parent \_\_\_\_\_

Date \_\_\_\_\_